

CORNELL VILLAGE PUBLIC SCHOOL

186 Country Glen Road TEL: 905.471.1694
Markham, Ontario L6B 1B5 FAX: 905.471.4212



SCHOOL ADVISORY COUNCIL MEETING AGENDA

Monday September 30, 2024
6:00 pm – 8:30 pm, School Staff Room

- | | |
|--|-------|
| 1) <i>Land Acknowledgment (1 min)</i> | Admin |
| 2) <i>Welcome & Circulate Attendance Sheet (1 min)</i> | Wendy |
| 3) <i>Introduction of School Admin/Roles (2 mins)</i> | Admin |
| 4) <i>Introduction of Parents/Guardians in Attendance (5 mins)</i> | All |

| Name | Name |
|-----------------------------------|--------------------------|
| Sarah M | Sarah Y |
| Karen B | Karen K |
| Sam | Ashley |
| Chaithali | Wendy |
| Niro | Sabina |
| Haafid | Tahir |
| Vibianna (represented by Michael) | Kelly (Community Member) |
| Joanne Trim | Heather Purcell |
| Jessica Kennedy | |

- | | |
|---|-------------|
| 5) <i>Review of Council Protocols/Roles/Responsibilities (10 mins)</i> | Wendy/Admin |
| <ul style="list-style-type: none"> a. Wendy provided an overview of Council's overall purpose, as well as various roles within Council (executive, voting parent members, community members, non-voting members) b. Everyone in attendance will be voting parent members except Michael who was representing Vibianna and Kelly who will be a community member. | |
| 6) <i>Nominations and Vote for Executive Roles (30 mins)</i> | Admin/All |
| <ul style="list-style-type: none"> a. Chair – leads meetings; brings Committees together <ul style="list-style-type: none"> o Haafid Interim Chair until December – all in favour o Wendy resumes position of Chair in January b. Vice-Chair – supports the Chair; reviews minutes <ul style="list-style-type: none"> o Vibianna – all in favour c. Treasurer – prepares treasurer reports; works with admin to track financials <ul style="list-style-type: none"> o Niro – all in favour d. Secretary – minutes, agendas, meeting logistics, etc. <ul style="list-style-type: none"> o Sarah M – all in favour e. Past Chair – supports Council executives <ul style="list-style-type: none"> o Karen B – all in favour | |

CORNELL VILLAGE PUBLIC SCHOOL

186 Country Glen Road TEL: 905.471.1694
Markham, Ontario L6B 1B5 FAX: 905.471.4212



7) Committee Descriptions/Updates/Discussions (60 mins)

All

a. Fundraising

- Love Gelato
 - Extended until Oct 11
 - Share the link with our community
- Spirit Wear
 - Niro has volunteered to take lead; Karen K and Tahir will assist
 - Two vendors already approached for new pricing; let's add beanies
 - If pricing remains the same, strong recommendation from Council to stay with the same vendor and same options – much easier and more efficient.
 - New Council members need Council t-shirt – to be ordered at cost
 - ACTION: Niro to work with Karen K and Tahir to secure pricing from vendors, make a recommendation to Council on vendor and pricing, and work with Admin to get options up on School Cash Online.
- Movie Nights (contingent on movie licensing)
 - Renew \$650 licensing fee – Council voted all in favour
 - Week of November 4 is proposed
 - CVPS to supply student volunteers to assist Council in organizing
 - ACTION: Sam/Vibianna to lead; next step is to pick dates for the fall movie (with Admin/Council members); work with Admin to pick the movie; then closer to the day, organize volunteers, food sales, tickets, promotions
- Cornell-A-Thon vs. Fun Fair
 - Teachers have requested that we take a break from the Fun Fair in 2024/2025
 - Cornell-A-Thon is an option – dance with DJ from Gr 8 grad could be included
 - Needs to be inclusive so would need to be more than just a dance
 - What happens to the Silent Auction and food sales from Fun Fair? TBD
- Lunch Program:
 - Pizza, Subway, Hero Burger in place for now; vendor changes to be discussed in future meetings
 - General donation letter to be sent out this Fall; ACTION: Admin to share the letter with Council when drafted
 - ACTION: Admin to share a template for School Council Planning; Sarah M to share as part of the Minutes (see attached)
 - Idea suggested to create a business directory of parents who are business owners
 - Vibianna will Chair the Fundraising Committee; all Council members will be members of this committee

b. Communications

- Conference Bluetooth phone in place for future virtual meeting options
- ACTION: Sarah M and Karen B to contact parents that submitted forms of interest to be part of Council
- ACTION: Haafid and Vibianna to create shared calendar of events with school dates already mapped in (get school calendar from Admin), adding in our Council events
- Accessibility is a big area of focus - times of meetings, child care, availability
- School Council Board across from the library needs to be updated
 - ACTION: Sarah M. to follow up with all Council members
- Committee members: Sarah M, Sarah Y, Karen B, Karen K

c. Parent Engagement

- Survey Results from 2023/2024 (Wendy)
 - 90 responses

CORNELL VILLAGE PUBLIC SCHOOL

186 Country Glen Road TEL: 905.471.1694
Markham, Ontario L6B 1B5 FAX: 905.471.4212



- We are visible but still a bit of education required on what we do and how we support the school/students.
- Recommend we step up education this year, and also repeat survey annually.
- Parents volunteered to assist with translation services (eg. Mandarin, Cantonese, Hindu)
- Parents volunteered to assist with lunch program, after school administration work, etc.
- **ACTION: Wendy to share survey results with Council; Committee (Wendy, Sabina, Ashley) to start contacting parents and create a contact list of parents who can assist.**
- Paul Davis Presentation on Social Media & Internet Safety October 23
- Something in 2025?
- Committee members: Sabina, Ashley, Tahir
- d. Staff Appreciation
 - Custodian Day Oct. 2/World Teacher Day Oct. 5
 - Committee members: Chaithali, Ashley, Mike
- e. Sustainability
 - Collecting markers to recycle with Staples and old batteries
 - Planning to collect old Spirit Wear
 - Committee members: Chaithali, Wendy
- f. Constitution
 - Review constitution
 - Make recommendations
 - Committee members: Wendy, Haafid, Niro

8) School Report (15 mins)

Admin

- a. Welcome Back Assembly, Safe and Caring Schools Assemblies, first fire drill, lock down drill
- b. Meet the Families on Wednesday September 25 was a success
- c. Reorganization – down 2 classes, closed the portables, and had to say goodbye to Ms. Mac, Ms. Tigert, Ms. Lee
- d. Cross Country and Intermediate Volleyball underway; choir and musical starting soon
- e. Many students are helping others, participating in: Caring Cobras, Lunch Bunch, lunch monitors, student announcers, snack helpers
- f. Terry Fox Run – \$1,040 raised so far and more in cash TBC
- g. Book Fair – \$2000 worth of books
- h. Snack Programme starting and PCCC – \$15 000
- i. Food for Learning – \$2000 (approximately)
- j. School Council Forum – November 18
- k. Applied for Pro Grant funding \$800 this will go toward the parent presentation, but we will need funds from hot lunches for the remainder
- l. Student Council starting soon!

9) Treasurer's Report for 2023/2024 (5 mins)

Niro

- a. No report yet for the 2023/2024 year
- b. EOY \$8,000 but need to include Fun Fair/Silent Auction and final lunches

10) New Business (10 mins)

All

- a. Vote on Meeting Dates/Times

CORNELL VILLAGE PUBLIC SCHOOL

186 Country Glen Road TEL: 905.471.1694
Markham, Ontario L6B 1B5 FAX: 905.471.4212



- Mondays 6pm and on the same days as staff meetings preferred
 - Council selected November 4 and December 2
 - ACTION: Sarah M to confirm dates with Haafid
- b. Parent Request – Daily Take Home Readers (Wendy)
- Can Council fund take home readers to introduce a program into the primary grades?
 - Expensive, could not fund, could not manage
 - School Admin to consider literacy night and communications with primary parents

11) Motion to end Meeting (1 min)

Wendy

- a. Accepted by Sarah Y; Seconded by Karen K

Upcoming Events:

Oct 21 – PA Day

Oct 23 – Paul Davis Presentation on Social Media & Internet Safety

Meeting Dates:

Monday November 4

Monday December 2